OPETUSHALLITUS
UTBILDNINGSSTYRELSEN

Mobility Tool+

Liikkuvuushankkeiden aloituskoulutus 2020

Erasmus+

1

Beneficiary Guides

- **Mobility Tool - Guide for Beneficiaries**
- **EU Survey – Introduction**
- **Online Linguistic Support for Beneficiaries**



https://webgate.ec.europa.eu/fpfis/wikis/display/NAITDOC/Beneficiary+Guides

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Mobility Tool - Guide for Beneficiaries

How to do this in MT+?

- How to get access
- Notifications
- EU Login for user
- Menu and Navigation
- Project Details
- Project Log
- How to read the Project Dashboard
- List functionality
- Alerts and Notifications
- How to manage contacts
- How to manage final beneficiary report
- How to manage organisations
- Update OID or confirm changes organisation details
- Project Outline for KA1
- Manage KA1 and KA3 mobilities
- Exceptional cost for expensive travel

MT+ verkkosivu: https://webgate.ec.europa.eu/eac/mobility

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EU Login tili

4

EU Login ja uuden käyttäjän lisääminen MT:iin

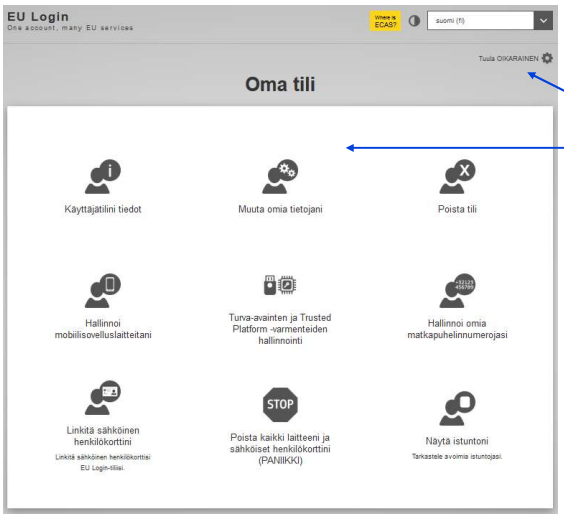
- MT+ raportointialustalle kirjaudutaan EU login -tunnuksella
- Koordinaattori voi lisätä hankkeen aikana uusia käyttäjiä MT:iin

- Kirjautuminen Mobility Tooliin edellyttää aina:
  - EU Login -tunnusten hankintaa ja
  - käyttäjän tietojen lisäämistä hankkeen yhteystietoihin MT:ssa

EU Login kirjautumisen ohje:
www.oph.fi/fi/ohjelmat/liikkuvuushankkeen-ka1-hallinnointi-ja-raportointi

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EU Login ja käyttäjätietojen muuttaminen



Tarvittaessa voit vaihtaa salasanan tai sähköpostiosoitteen

6

Ilmoitukset, valikot, lokitiedot

7

Ilmoitus hankkeen avaamisesta

✓ *Kun hanke on avattu Mobility Toolissa, koordinaattori saa ilmoituksen sähköpostiin:*

Subject:

Mobility Tool - Project initiation / 2017-1-PL01-KA102-123456

Message body:

Dear John SMITH,

Your project has been created in the Mobility Tool.

Project details:
EC Project Number: 2017-1-PL01-KA102-123456
National Project ID: [National ID]
Project title: Project Title
Organisation Legal Name: Organisation ABC

Mobility Tool is the system for the management of projects that received an EU grant under the Lifelong Learning and Erasmus+ programmes. The tool is developed by the European Commission for you, as beneficiaries of these projects.
In the Mobility Tool you will be able to provide all the information on your projects, identify participants and mobilities, complete and update budget information, generate and follow-up participant reports and generate and submit your own report(s) to your National Agency.

To access the project, please follow the steps below.
• Go to Mobility Tool website at https://webgate.development.ec.europa.eu/eac/mobility
• If you have no EU Login account associated with this e-mail address yet, please click on "Create an account" and set up your account. During the registration process please use the email address that this message was sent to.
• If you already have an EU Login (formerly called ECAS account) associated with this e-mail address, please use it to log in

You can find the Mobility Tool Guide here: https://webgate.ec.europa.eu/fpfis/wikis/display/NAITDOC/Mobility+Tool+-+Guide+for+Beneficiaries

Please contact your National Agency if you need further information or support.
https://ec.europa.eu/programmes/erasmus-plus/contact_en

This is a system generated message from Mobility Tool. Please do not reply.

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Ilmoitus hankkeen tietojen päivittämisestä

✓ *Kun hankeen tietoja on päivitetty, koordinaattori saa ilmoituksen sähköpostiin:*

Subject:

Mobility Tool - Project update 2017-1-FR01-KA105-123456 – Erasmus+ Test Project

Message body:

Dear John SMITH,

Your project has been updated in Mobility Tool with new information on 12/06/2017 10:32:55

Project details:
EC Project Number: 2017-1-FR01-KA105-123456
National Project ID: -
Project title: Erasmus+ Test Project
Organisation Legal Name: University ABC

To view all the available updates on the project's changes, use the link below:

Click here [Link to project log details for the update in Mobility Tool+]

Be aware that the changes appear in the Mobility Tool for information only. It is your responsibility to adapt the project information in accordance with these changes, if necessary.

Please contact your National Agency if you need further information or support.
Foundation for the Development of the Education System
https://ec.europa.eu/programmes/erasmus-plus/contact_en

This is a system generated message from Mobility Tool. Please do not reply.

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Ilmoitukset Mobility Toolin aloitusnäytössä

- Ilmoitus koskee odottamatonta teknistä ongelmaa (technical failure)
- Ilmoitus suunnitellusta teknisestä ylläpidosta (planned downtime)
- Ilmoitus osittaisesta teknisestä viiveestä järjestelmässä (technical intervention)
- Ilmoitus uudesta informaatiosta koskien muutoksia.

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Käyttäjän aloitussivu

Welcome to Mobility Tool+!

- About the tool
- Documentation:
  - Mobility Tool –Guide for Beneficiaries
  - Mobility Tool+ Data Dictionary

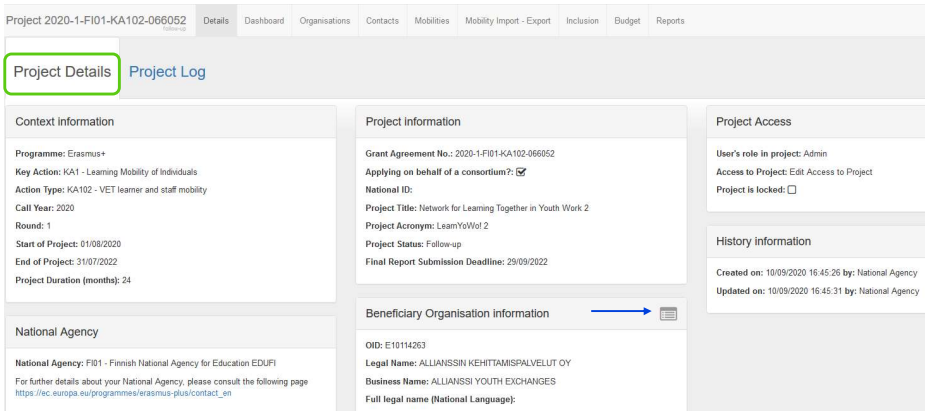
ERASMUS+

- My ongoing projects
- Other projects for consultation only (you only have view access to these projects)
- My finished projects relating to Erasmus+

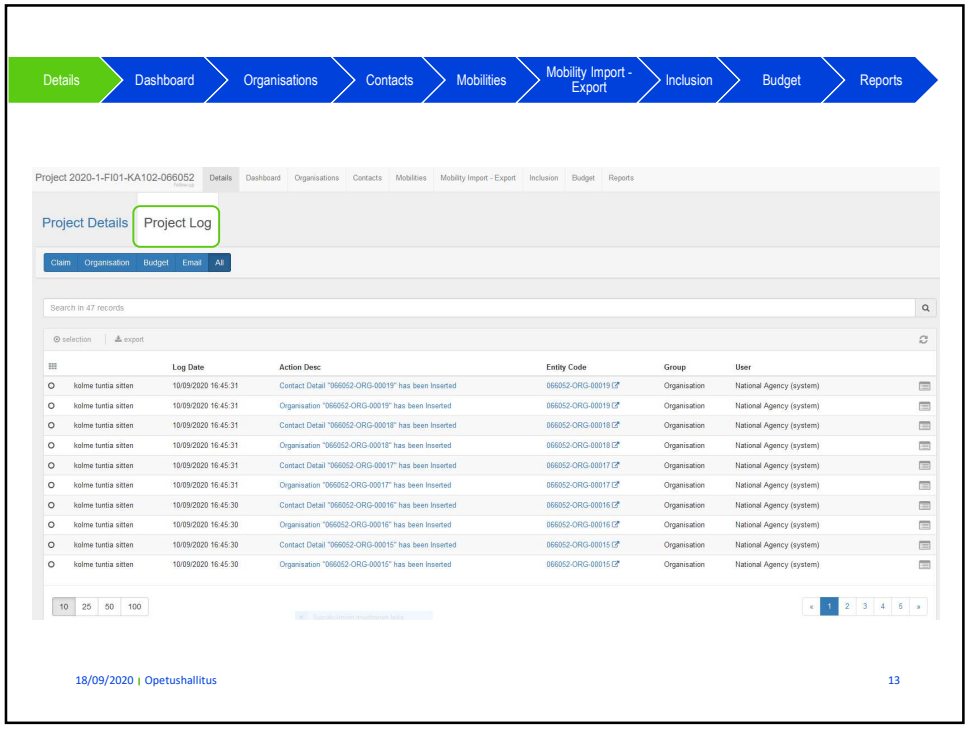
11

Details | Dashboard | Organisations | Contacts | Mobilities | Mobility Import - Export | Inclusion | Budget | Reports

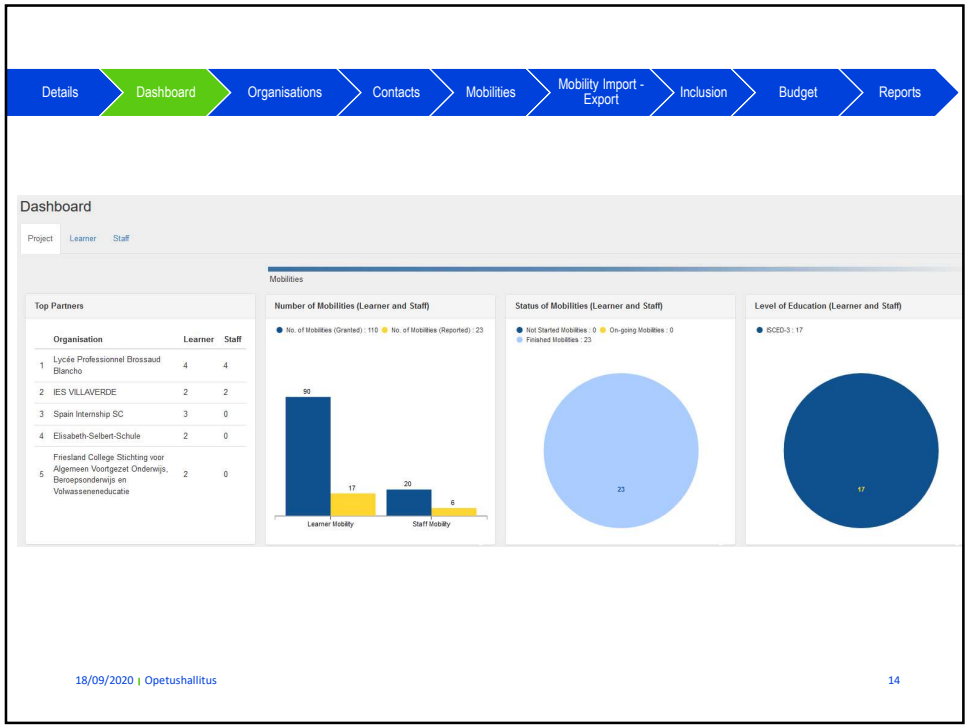
Mobility Toolin päävalikko



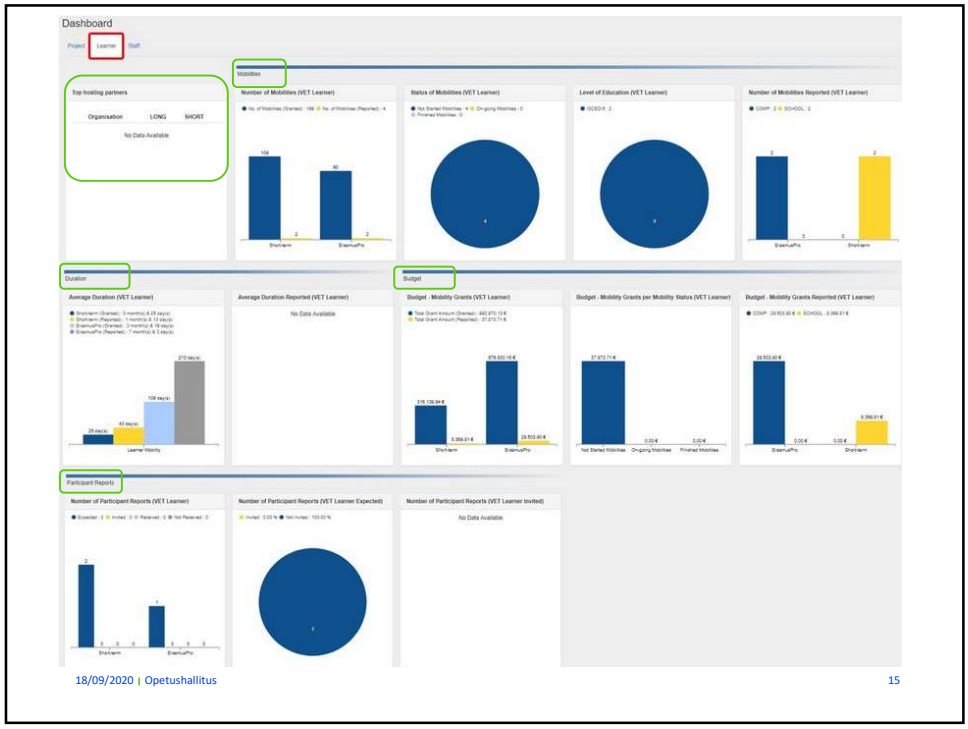
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Details
Dashboard
Organisations
Contacts
Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
Project 2020-1-FI01-KA102-066052
Project Details
Project Log
Claim
Organisation
Budget
Email
All
Search in 47 records
Log Date
Action Desc
Entity Code
Group
User
18/09/2020 | Opetushallitus
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Details
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Organisations
Contacts
Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
Dashboard
Project
Learner
Staff
Mobilities
Top Partners
Organisation
Learner
Staff
Number of Mobilities (Learner and Staff)
Status of Mobilities (Learner and Staff)
Level of Education (Learner and Staff)
Learner Mobility
Staff Mobility
18/09/2020 | Opetushallitus
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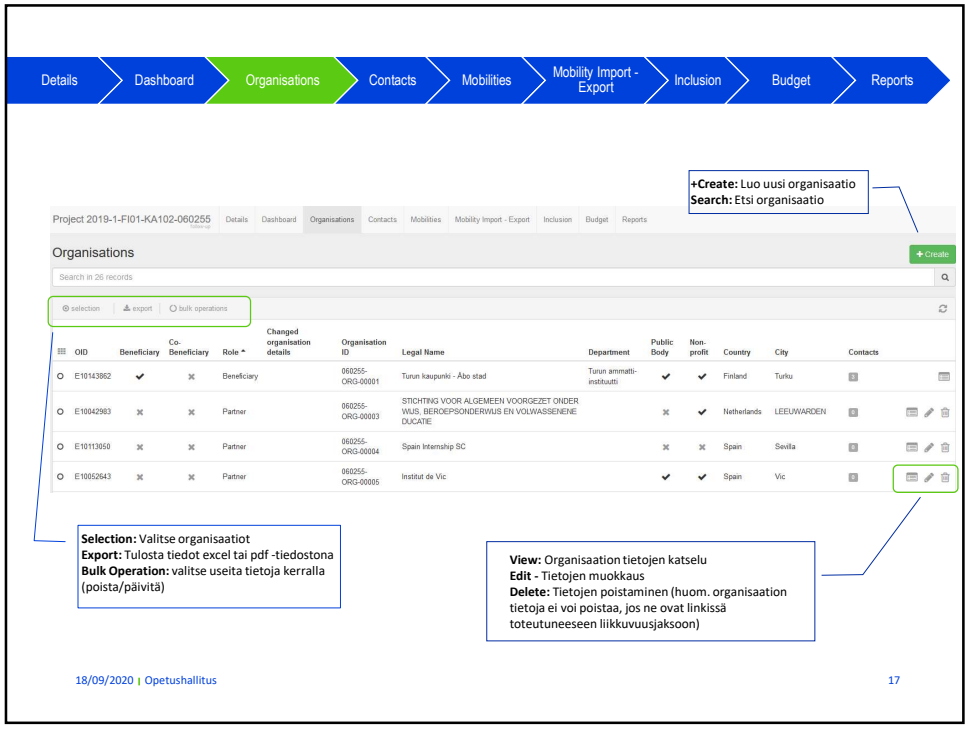
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Dashboard
Project
Learner
Staff
Mobilities
Top hosting partners
Organisation
LONG
SHORT
No Data Available
Number of Mobilities (VET Learner)
Status of Mobilities (VET Learner)
Level of Education (VET Learner)
Number of Mobilities Reported (VET Learner)
Duration
Budget
Average Duration (VET Learner)
Average Duration Reported (VET Learner)
Budget - Mobility Grants (VET Learner)
Budget - Mobility Grants per Mobility Status (VET Learner)
Budget - Mobility Grants Reported (VET Learner)
Participant Reports
Number of Participant Reports (VET Learner)
Number of Participant Reports (VET Learner Expected)
Number of Participant Reports (VET Learner Invited)
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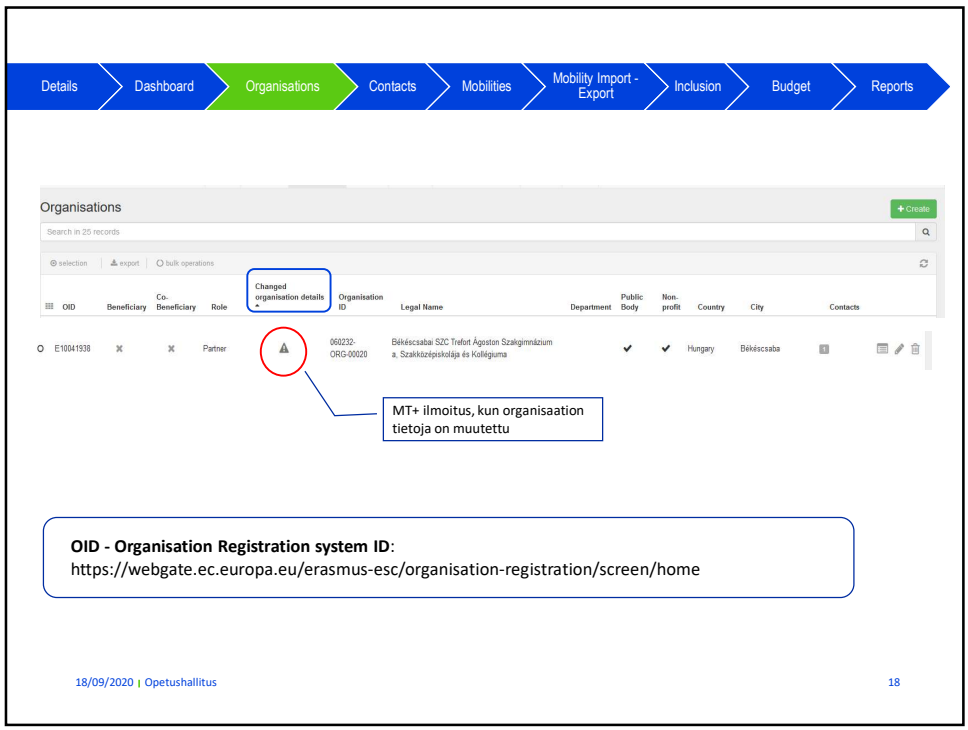
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Organisaatiot ja yhteyshenkilöt
16

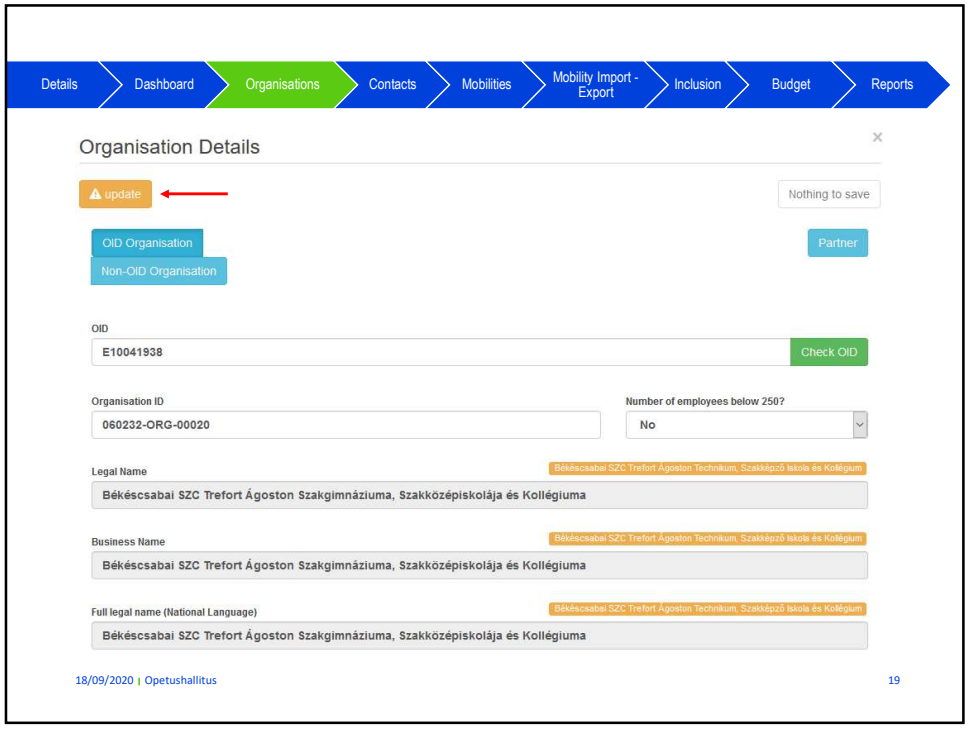
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Details
Dashboard
Organisations
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Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
+Create: Luo uusi organisaatio
Search: Etsi organisaatio
Organisations
Selection: Valitse organisaatiot
Export: Tulosta tiedot excel tai pdf -tiedostona
Bulk Operation: valitse useita tietoja kerralla (poista/päivitä)
View: Organisaation tietojen katselu
Edit - Tietojen muokkaus
Delete: Tietojen poistaminen (huom. organisaation tietoja ei voi poistaa, jos ne ovat linkissä toteutuneeseen liikkuvuusjaksoon)
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Details
Dashboard
Organisations
Contacts
Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
Organisations
MT+ ilmoitus, kun organisaation tietoja on muutettu
OID - Organisation Registration system ID:
https://webgate.ec.europa.eu/erasmus-esc/organisation-registration/screen/home
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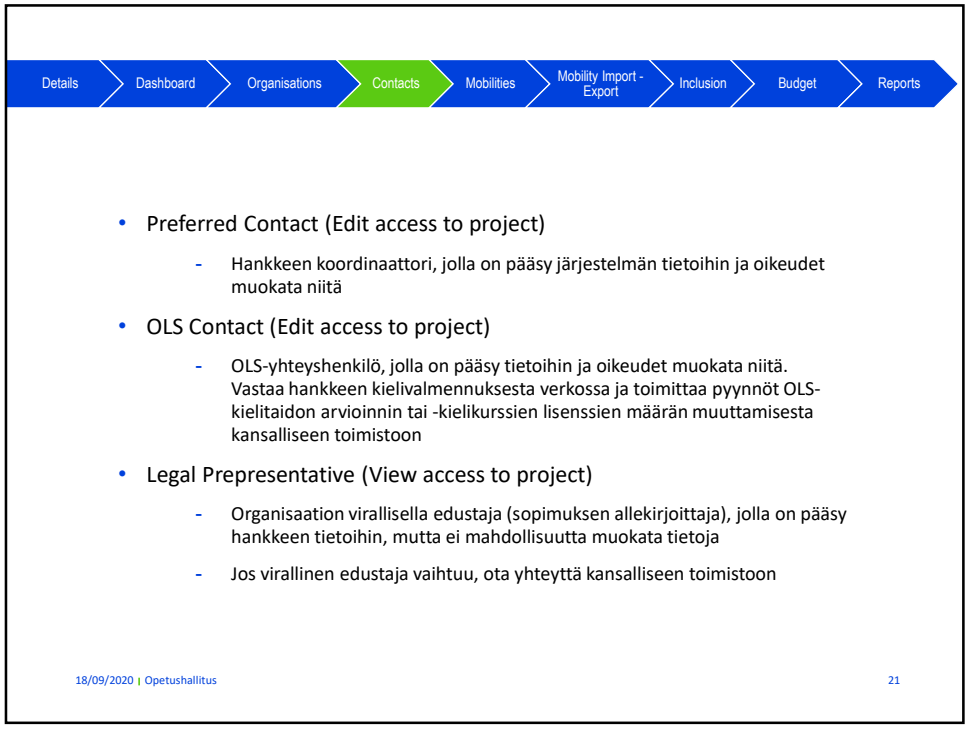
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Organisations
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Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
Organisation Details
update
Nothing to save
OID Organisation
Non-OID Organisation
Partner
OID
E10041938
Check OID
Organisation ID
060232-ORG-00020
Number of employees below 250?
No
Legal Name
Békéscsabai SZC Trefort Ágoston Szakgimnáziuma, Szakközépiskolája és Kollégiuma
Business Name
Békéscsabai SZC Trefort Ágoston Szakgimnáziuma, Szakközépiskolája és Kollégiuma
Full legal name (National Language)
Békéscsabai SZC Trefort Ágoston Szakgimnáziuma, Szakközépiskolája és Kollégiuma
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Details
Dashboard
Organisations
Contacts
Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
Organisation
AEL-AMIEDU OY [Beneficiary]
Hankkeen edunsaajaorganisaation tietoihin voi lisätä uusia yhteyshenkilöitä
Contact First Name
value required
Contact Last Name
value required
Title
Contact Gender
Female
Department
Position
Email
Legal Representative
Preferred Contact
OLS
Access to Project
Edit Access to Project
View Access to Project
No Access to Project
Same as Organisation
Access to Project: Valitse ja merkitse käyttöoikeus/hlö
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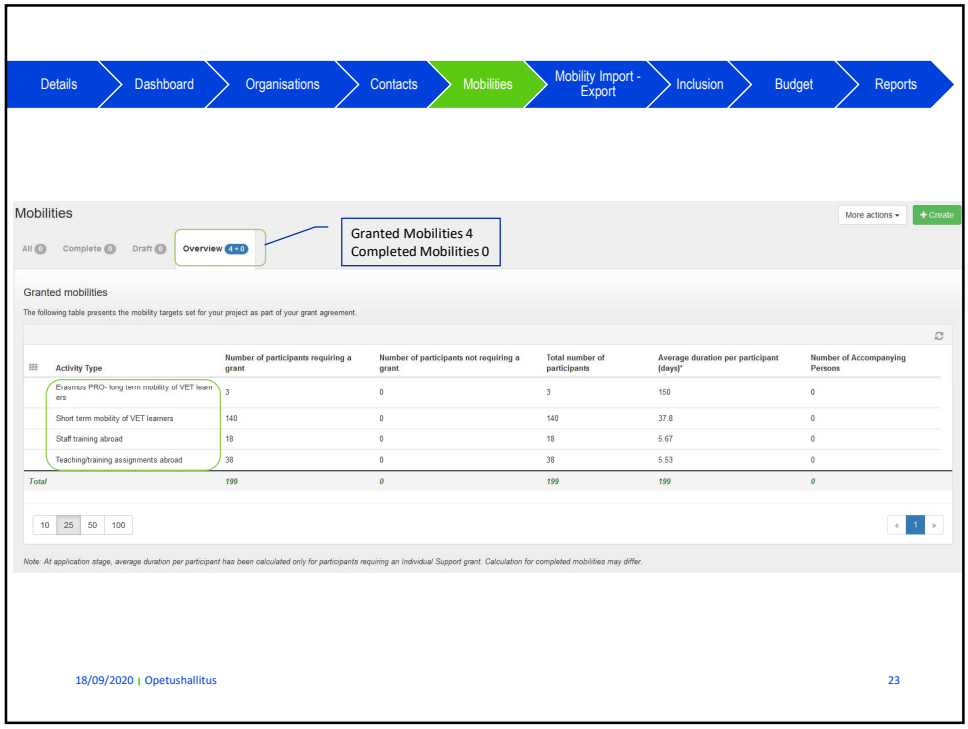
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Details
Dashboard
Organisations
Contacts
Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
• Preferred Contact (Edit access to project)
- Hankkeen koordinaattori, jolla on pääsy järjestelmän tietoihin ja oikeudet muokata niitä
• OLS Contact (Edit access to project)
- OLS-yhteyshenkilö, jolla on pääsy tietoihin ja oikeudet muokata niitä. Vastaa hankkeen kielivalmennuksesta verkossa ja toimittaa pyynnöt OLS-kielitaidon arvioinnin tai -kielikurssien lisenssien määrän muuttamisesta kansalliseen toimistoon
• Legal Prepresentative (View access to project)
- Organisaation virallisella edustaja (sopimuksen allekirjoittaja), jolla on pääsy hankkeen tietoihin, mutta ei mahdollisuutta muokata tietoja
- Jos virallinen edustaja vaihtuu, ota yhteyttä kansalliseen toimistoon
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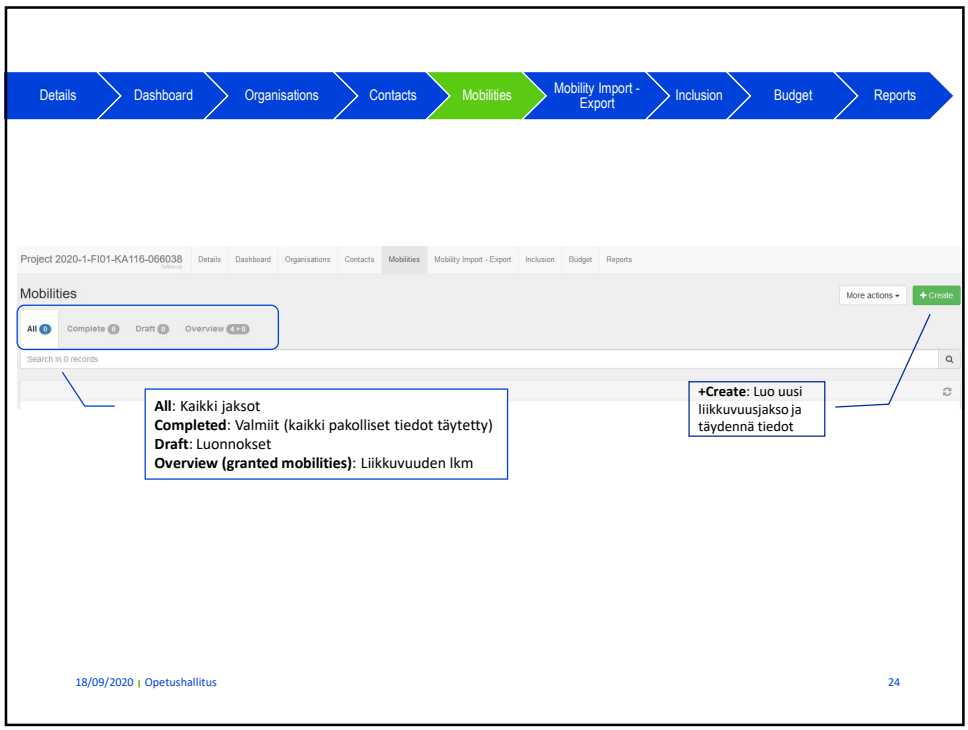
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Liikkuvuusjaksot Mobility Toolissa

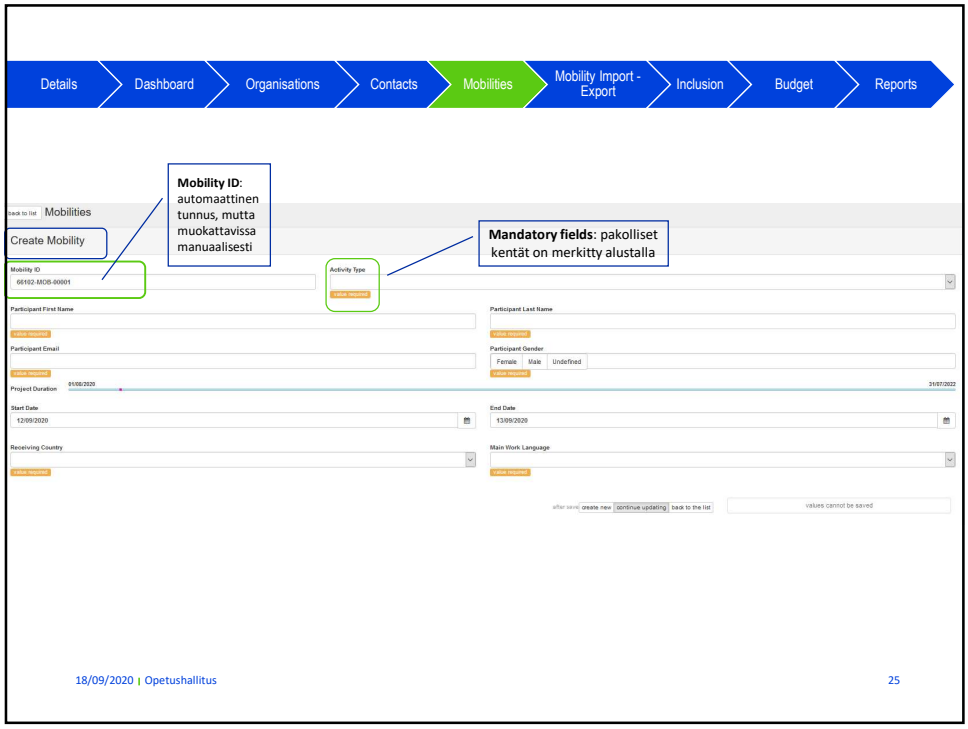
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Details
Dashboard
Organisations
Contacts
Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
Mobilities
More actions
+ Create
All 0
Complete 0
Draft 0
Overview 4 + 0
Granted Mobilities 4
Completed Mobilities 0
Granted mobilities
The following table presents the mobility targets set for your project as part of your grant agreement.
Activity Type
Number of participants requiring a grant
Number of participants not requiring a grant
Total number of participants
Average duration per participant (days)*
Number of Accompanying Persons
Erasmus PRO- long term mobility of VET learners
3
0
3
150
0
Short term mobility of VET learners
140
0
140
37.8
0
Staff training abroad
18
0
18
5.67
0
Teaching/training assignments abroad
38
0
38
5.53
0
Total
199
0
199
199
0
10
25
50
100
Note: At application stage, average duration per participant has been calculated only for participants requiring an Individual Support grant. Calculation for completed mobilities may differ.
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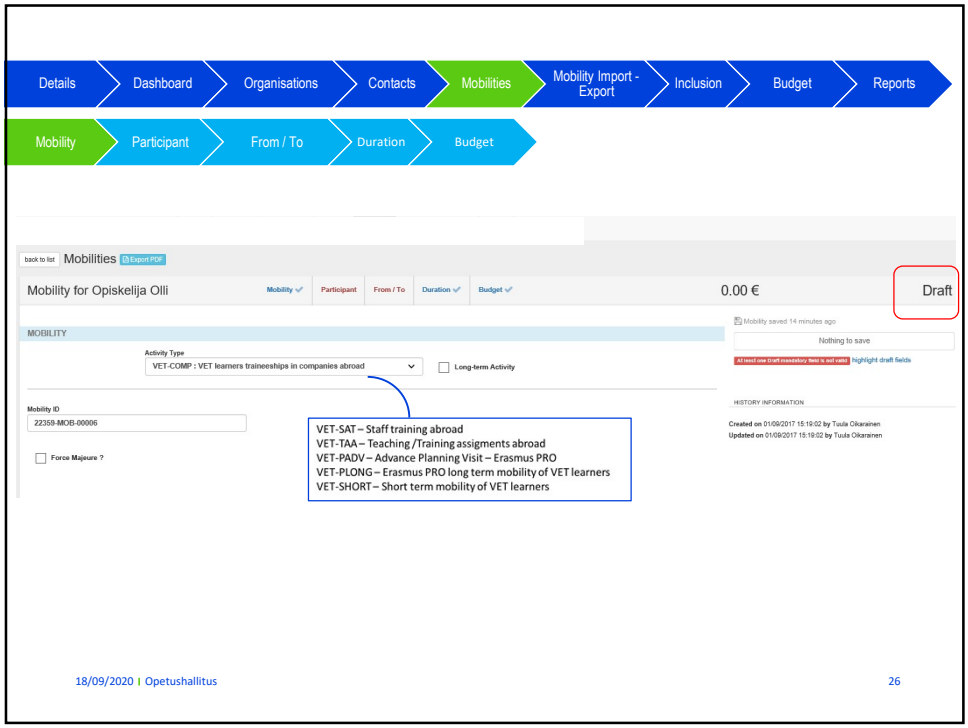
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Details
Dashboard
Organisations
Contacts
Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
Project 2020-1-FI01-KA116-066038
Mobilities
More actions
+ Create
All 0
Complete 0
Draft 0
Overview 4 + 0
Search in 0 records
All: Kaikki jaksot
Completed: Valmiit (kaikki pakolliset tiedot täytetty)
Draft: Luonnokset
Overview (granted mobilities): Liikkuvuuden lkm
+Create: Luo uusi liikkuvuusjakso ja täydennä tiedot
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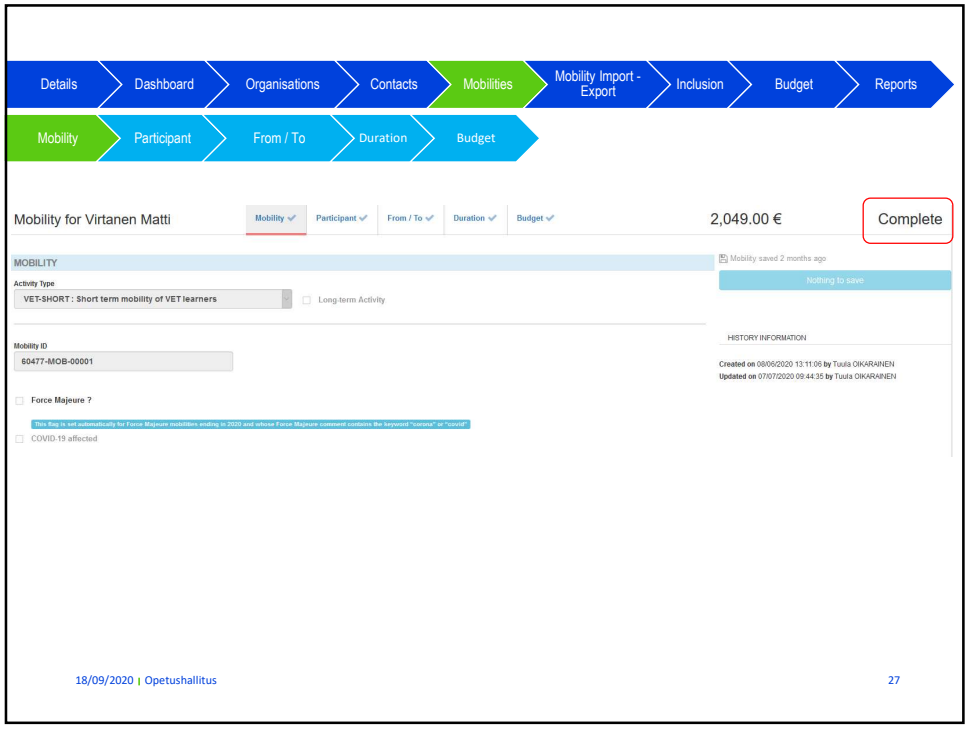
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Details
Dashboard
Organisations
Contacts
Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
Mobility ID: automaattinen tunnus, mutta muokattavissa manuaalisesti
Mandatory fields: pakolliset kentät on merkitty alustalla
Mobilities
Create Mobility
Mobility ID
66102-MOB-00001
Activity Type
Participant First Name
Participant Last Name
Participant Email
Participant Gender
Female
Male
Undefined
Project Duration
31/08/2020
31/07/2022
Start Date
12/09/2020
End Date
13/09/2020
Receiving Country
Main Work Language
create new
continue updating
back to the list
values cannot be saved
18/09/2020 | Opetushallitus
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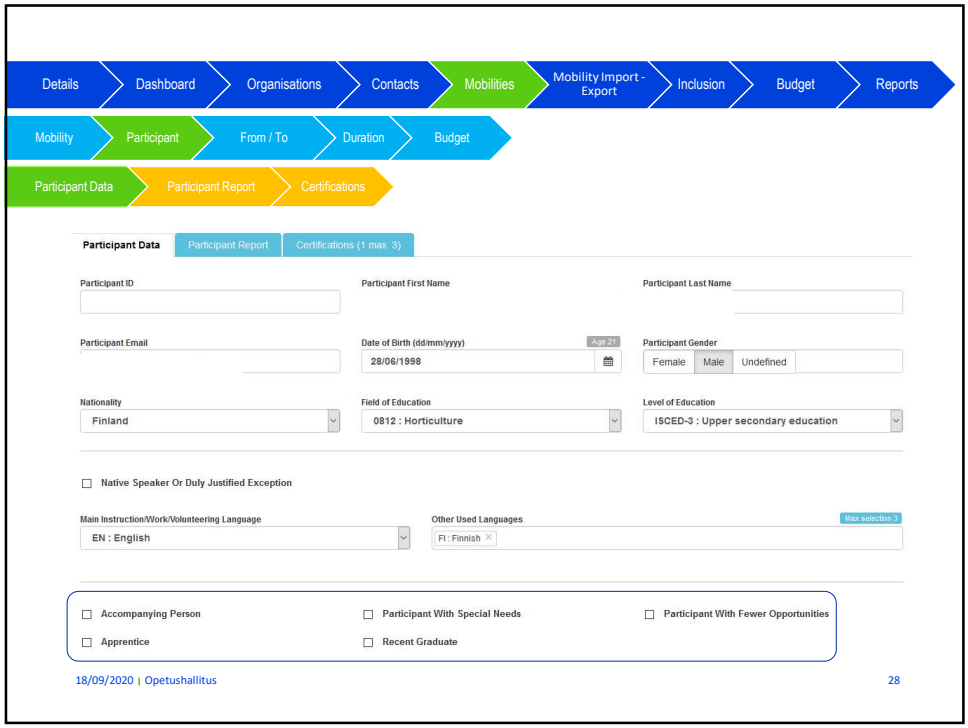
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Details
Dashboard
Organisations
Contacts
Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
Mobility
Participant
From / To
Duration
Budget
back to list
Mobilities
Export PDF
Mobility for Opiskelija Olli
0.00 €
Draft
MOBILITY
Activity Type
VET-COMP : VET learners traineeships in companies abroad
Long-term Activity
Mobility ID
22359-MOB-00006
Force Majeure ?
VET-SAT – Staff training abroad
VET-TAA – Teaching /Training assigments abroad
VET-PADV – Advance Planning Visit – Erasmus PRO
VET-PLONG – Erasmus PRO long term mobility of VET learners
VET-SHORT – Short term mobility of VET learners
Nothing to save
HISTORY INFORMATION
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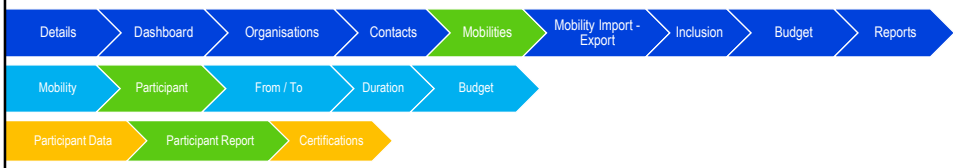
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Details
Dashboard
Organisations
Contacts
Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
Mobility
Participant
From / To
Duration
Budget
Mobility for Virtanen Matti
Mobility
Participant
From / To
Duration
Budget
2,049.00 €
Complete
MOBILITY
Activity Type
VET-SHORT : Short term mobility of VET learners
Long-term Activity
Mobility ID
60477-MOB-00001
Force Majeure ?
COVID-19 affected
Mobility saved 2 months ago
Nothing to save
HISTORY INFORMATION
Created on 08/06/2020 13:11:06 by Tuula OIKARAINEN
Updated on 07/07/2020 09:44:35 by Tuula OIKARAINEN
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Details
Dashboard
Organisations
Contacts
Mobilities
Mobility Import - Export
Inclusion
Budget
Reports
Mobility
Participant
From / To
Duration
Budget
Participant Data
Participant Report
Certifications
Participant Data
Participant Report
Certifications (1 max. 3)
Participant ID
Participant First Name
Participant Last Name
Participant Email
Date of Birth (dd/mm/yyyy)
Age 21
28/06/1998
Participant Gender
Female
Male
Undefined
Nationality
Finland
Field of Education
0812 : Horticulture
Level of Education
ISCED-3 : Upper secondary education
Native Speaker Or Duly Justified Exception
Main Instruction/Work/Volunteering Language
EN : English
Other Used Languages
Max selection 3
FI : Finnish
Accompanying Person
Participant With Special Needs
Participant With Fewer Opportunities
Apprentice
Recent Graduate
18/09/2020 | Opetushallitus
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- Viesti raportin täyttämisestä lähtee järjestelmästä automaattisesti välittömästi jakson päätyttyä (DIGIT CNS ACC DIGIT-CNS-ACC(at)ec.europa.eu)
- Osallistujaraportit eivät lähde alustalta eteenpäin, jos liikkuvuusjaksosta puuttuu pakollisia tietoja
- Jos raportti ei etene järjestelmässä, ilmoita siitä kansalliseen toimistoon, älä pyydä osallistujaa täyttämään uutta raporttia
- Malliraportit on saatavilla verkkosivuilla

www.oph.fi/fi/ohjelmat/liikkuvuushankkeen-ka1-hallinnointi-ja-raportointi

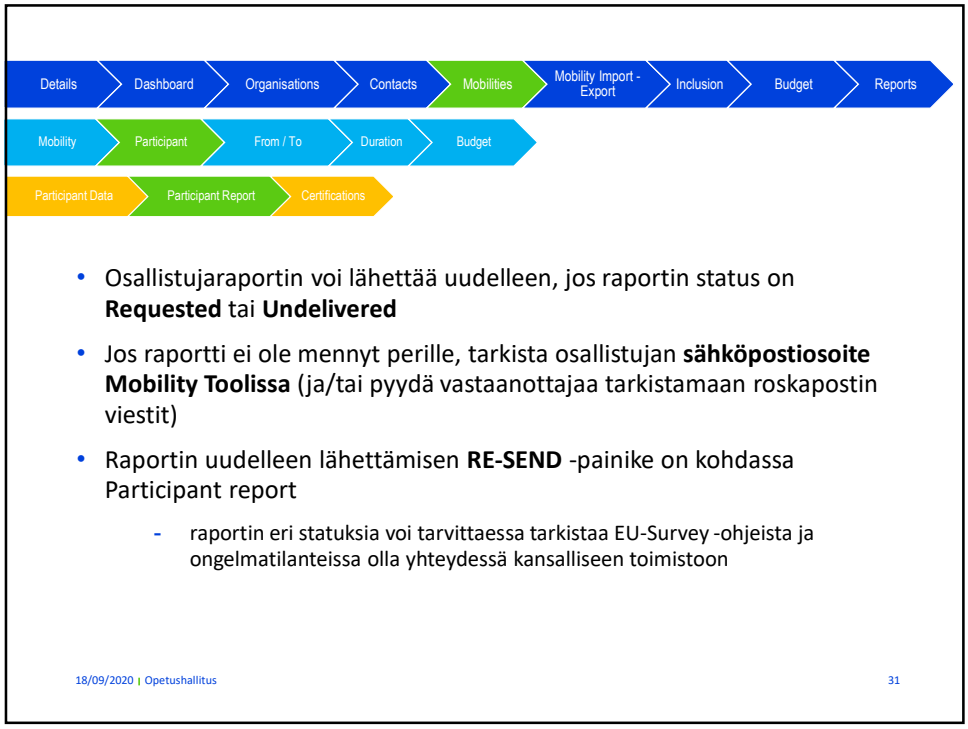
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MT+ viesti osallistujalle

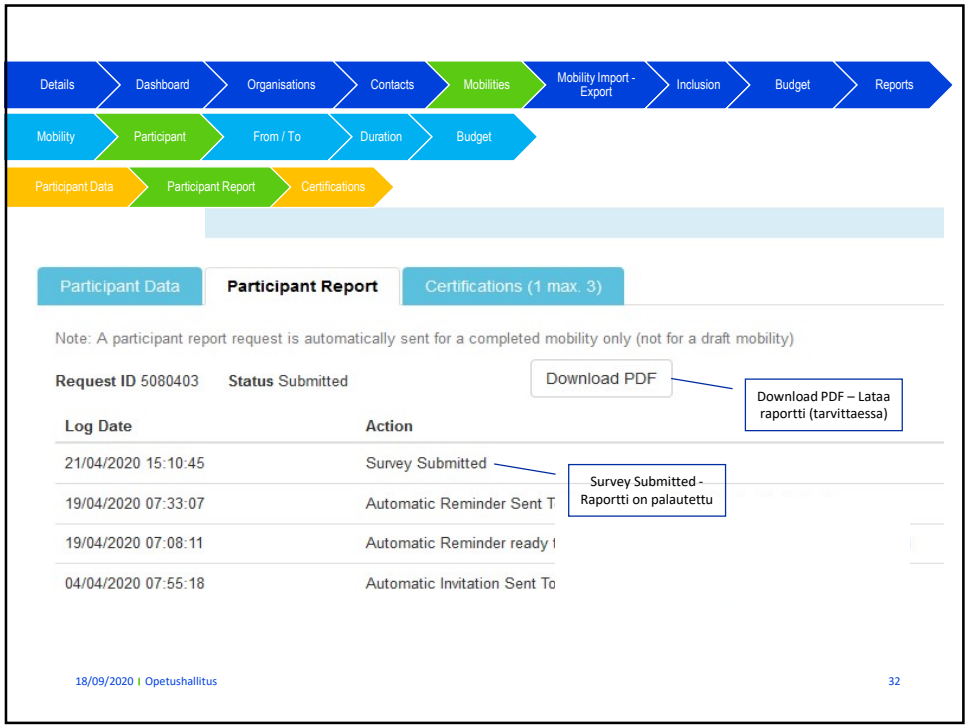
- Osallistuja saa sähköpostitse viestin, jossa on linkki osallistujaraporttiin
- Raporttia ei tarvitse täyttää yhdellä kertaa vaan lomakkeen voi avata ja sulkea uudelleen
- Raportti on aina henkilökohtainen ja Mobility Toolissa linkissä liikkuvuus-jaksoon
- Raportin tietoihin pääsee ainoastaan viestissä tulleen linkin kautta
- Raportin tietoja ei voi muokata lähettämisen jälkeen

Dear Mia Miettinen
You recently took part in an Erasmus+ project. Now it's time to tell us what you think! It takes just 5-10 minutes to fill in your "participant report". This is a required part of your mobility placement, and your feedback is very valuable. Your sending organisation, the National Agencies and the European Commission use your answers to improve Erasmus+ for future participants.
You should submit the report any time in the next 30 days. Click here to start:
https://ec.europa.eu/eusurvey/runner/EP-KA1-VET-Learners-2019_ACC/b56c511b-9a91-43aa-a61a-43556d81828d
Please note that this report is intended to be submitted only by you and you may not forward the above link to any other recipient
You may save a temporary draft and use the same hyperlink to get back to it. Once completed, you should submit the report by clicking on the "Submit" button. Be aware that you will no longer be able to change it.
To help you fill in your report, please find below your main mobility details:
Mobility type: Short term mobility of VET learners
Planned dates of mobility: 02/03/2020 - 24/05/2020
Country of mobility: Spain
Sending organisation:
Name: VALTAKUNNALLINEN VALMENNUS- JA LIIKUNTAKESKUS OY
City: NASTOLA
Country Finland
Receiving organisation:
Name: E-Tzik Fuerteventura
City: Corralejo
Country Spain
Should you wish to report on any sensitive issue which you do not want to disclose in this report, you may want to contact the sending organisation or National Agency that has selected your project. In case any of the information presented above is not correct, please also contact your National Agency.
Contact details of Erasmus+ National Agencies can be found at
https://ec.europa.eu/programmes/erasmus-plus/contact_en
Your personal data is protected. If you have questions regarding data protection, please have a look at: http://www.acceptance.ec.europa.eu/dgs/education_culture/calls/dpo-mobility-tool_en.htm
Many thanks for your time and for helping make the Erasmus+ programme better!
The Erasmus+ Programme Team
This is a system generated message from EU Survey. Please do not reply. If you encounter any difficulties in filling the report please contact your beneficiary organisation: VALTAKUNNALLINEN VALMENNUS- JA LIIKUNTAKESKUS OY

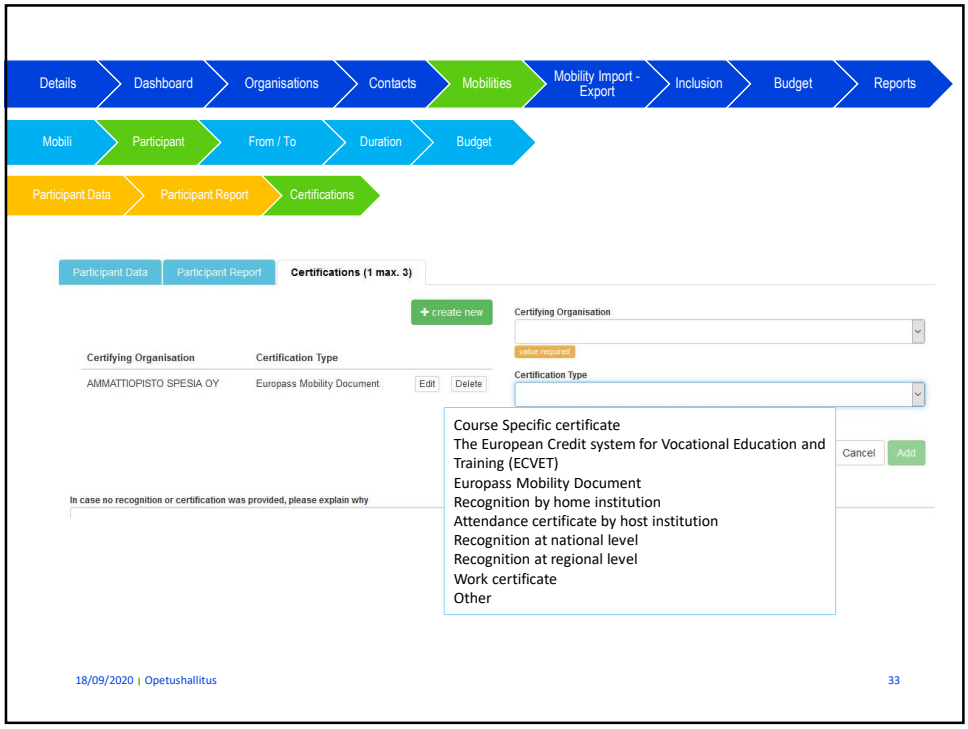
30


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Mobility
Participant
From / To
Duration
Budget
Participant Data
Participant Report
Certifications
• Osallistujaraportin voi lähettää uudelleen, jos raportin status on **Requested** tai **Undelivered**
• Jos raportti ei ole mennyt perille, tarkista osallistujan **sähköpostiosoite Mobility Toolissa** (ja/tai pyydä vastaanottajaa tarkistamaan roskapostin viestit)
• Raportin uudelleen lähettämisen **RE-SEND** -painike on kohdassa Participant report
- raportin eri statuksia voi tarvittaessa tarkistaa EU-Survey -ohjeista ja ongelmatilanteissa olla yhteydessä kansalliseen toimistoon
18/09/2020 | Opetushallitus
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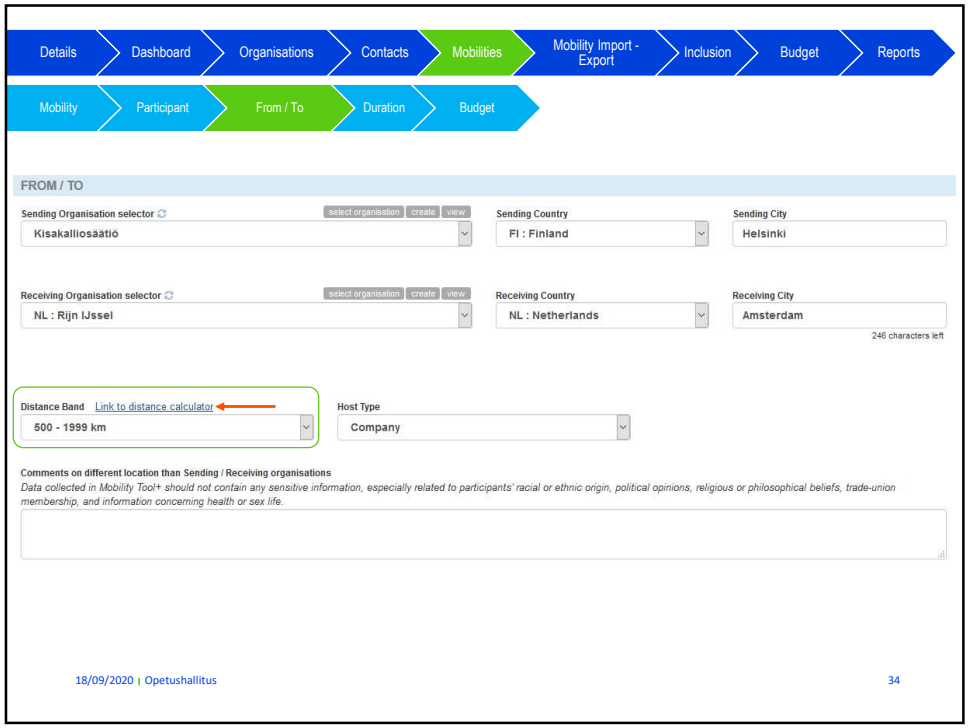
31


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Participant Report
Certifications
Participant Data
Participant Report
Certifications (1 max. 3)
Note: A participant report request is automatically sent for a completed mobility only (not for a draft mobility)
Request ID 5080403
Status Submitted
Download PDF
Download PDF – Lataa raportti (tarvittaessa)
Log Date
Action
21/04/2020 15:10:45
Survey Submitted
Survey Submitted - Raportti on palautettu
19/04/2020 07:33:07
Automatic Reminder Sent T
19/04/2020 07:08:11
Automatic Reminder ready
04/04/2020 07:55:18
Automatic Invitation Sent To
18/09/2020 | Opetushallitus
32

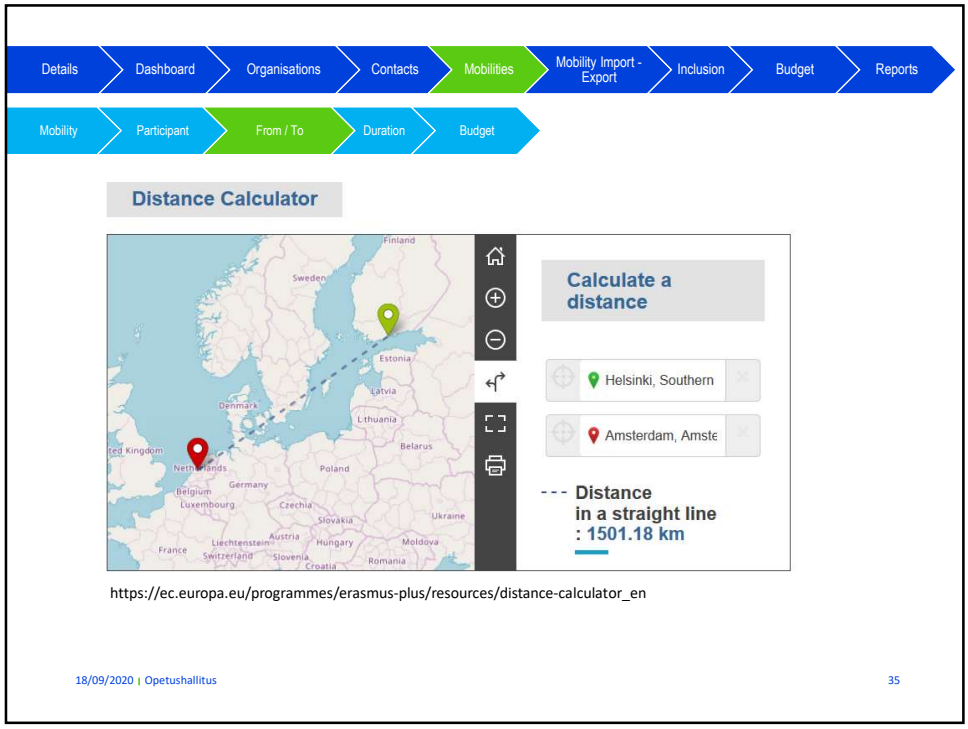
32


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Mobili
Participant
From / To
Duration
Budget
Participant Data
Participant Report
Certifications
Participant Data
Participant Report
Certifications (1 max. 3)
+ create new
Certifying Organisation
Certification Type
AMMATTIOPISTO SPESIA OY
Europass Mobility Document
Edit
Delete
value required
Certifying Organisation
Certification Type
Course Specific certificate
The European Credit system for Vocational Education and Training (ECVET)
Europass Mobility Document
Recognition by home institution
Attendance certificate by host institution
Recognition at national level
Recognition at regional level
Work certificate
Other
Cancel
Add
In case no recognition or certification was provided, please explain why
18/09/2020 | Opetushallitus
33

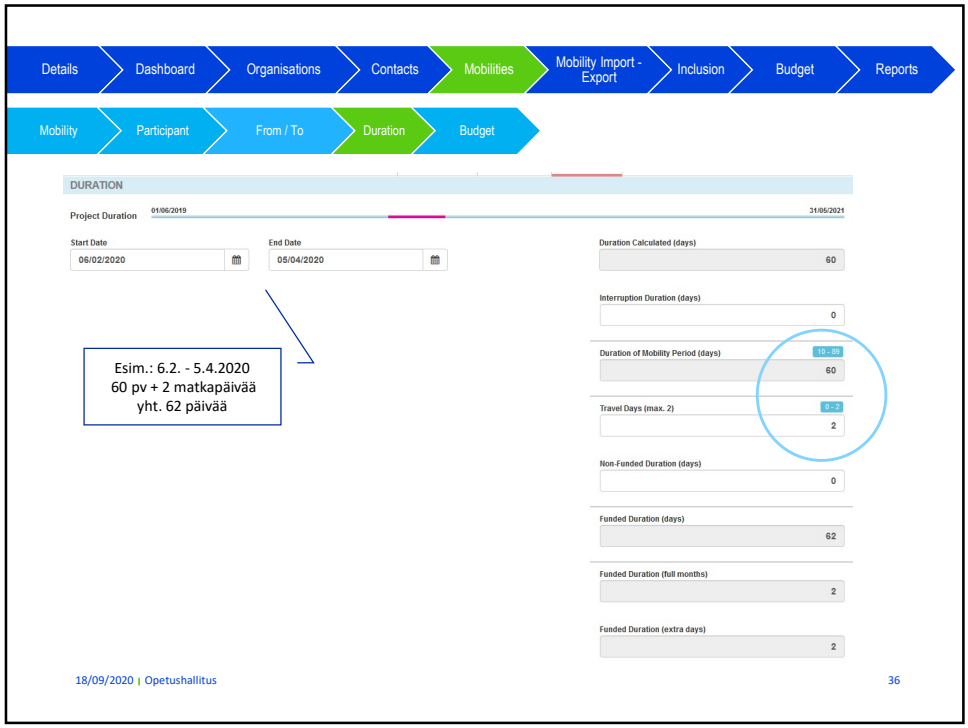
33


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Mobility
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Duration
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FROM / TO
Sending Organisation selector
select organisation
create
view
Kisakalliosäätiö
Sending Country
FI : Finland
Sending City
Helsinki
Receiving Organisation selector
select organisation
create
view
NL : Rijn IJssel
Receiving Country
NL : Netherlands
Receiving City
Amsterdam
246 characters left
Distance Band
Link to distance calculator
500 - 1999 km
Host Type
Company
Comments on different location than Sending / Receiving organisations
Data collected in Mobility Tool+ should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex life.
18/09/2020 | Opetushallitus
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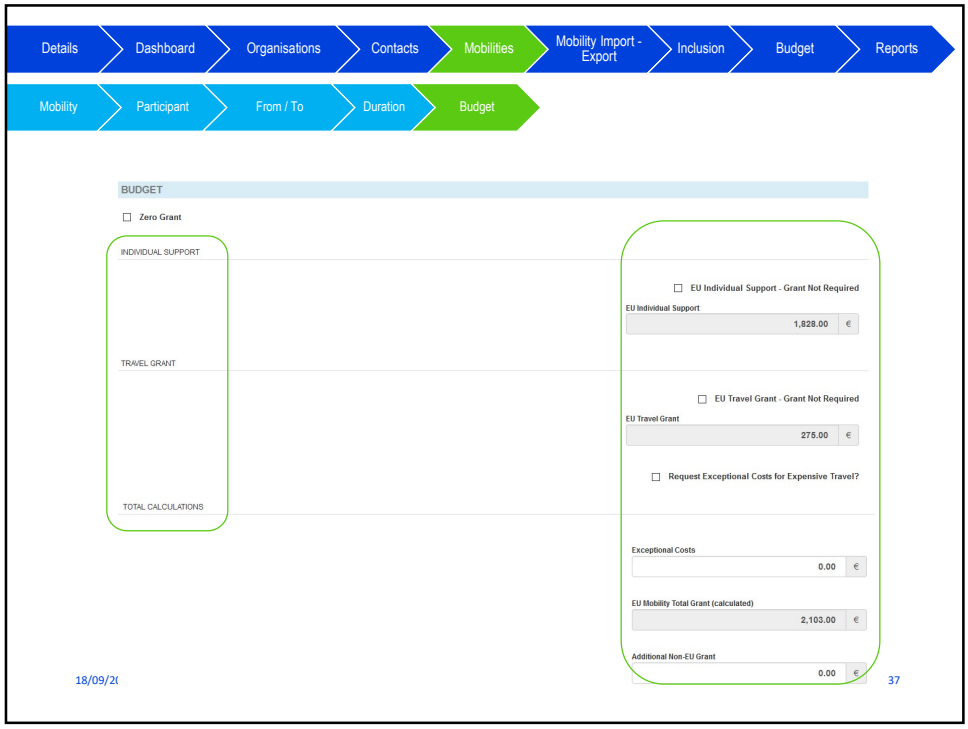
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Participant
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Duration
Budget
Distance Calculator
Calculate a distance
Helsinki, Southern
Amsterdam, Amste
--- Distance in a straight line : 1501.18 km
https://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_en
18/09/2020 | Opetushallitus
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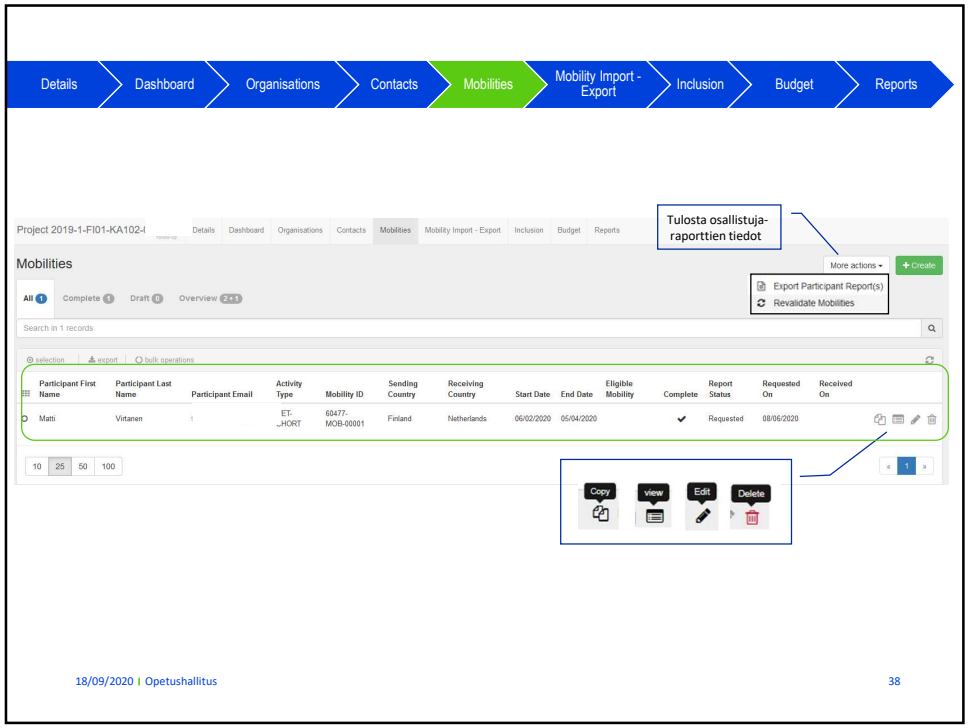
35


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Budget
Reports
Mobility
Participant
From / To
Duration
Budget
DURATION
Project Duration
01/06/2019
31/05/2021
Start Date
06/02/2020
End Date
05/04/2020
Esim.: 6.2. - 5.4.2020
60 pv + 2 matkapäivää
yht. 62 päivää
Duration Calculated (days)
60
Interruption Duration (days)
0
Duration of Mobility Period (days)
60
Travel Days (max. 2)
2
Non-Funded Duration (days)
0
Funded Duration (days)
62
Funded Duration (full months)
2
Funded Duration (extra days)
2
18/09/2020 | Opetushallitus
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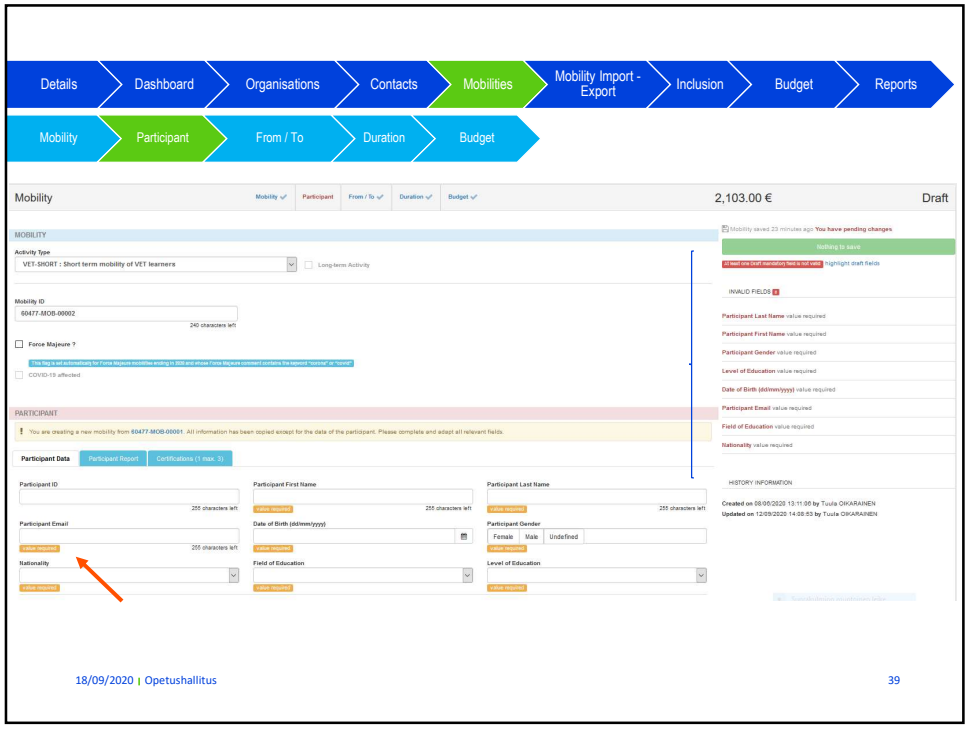
36


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Participant
From / To
Duration
Budget
BUDGET
Zero Grant
INDIVIDUAL SUPPORT
TRAVEL GRANT
TOTAL CALCULATIONS
EU Individual Support - Grant Not Required
EU Individual Support
1,828.00
€
EU Travel Grant - Grant Not Required
EU Travel Grant
275.00
€
Request Exceptional Costs for Expensive Travel?
Exceptional Costs
0.00
€
EU Mobility Total Grant (calculated)
2,103.00
€
Additional Non-EU Grant
0.00
€
18/09/2(
37

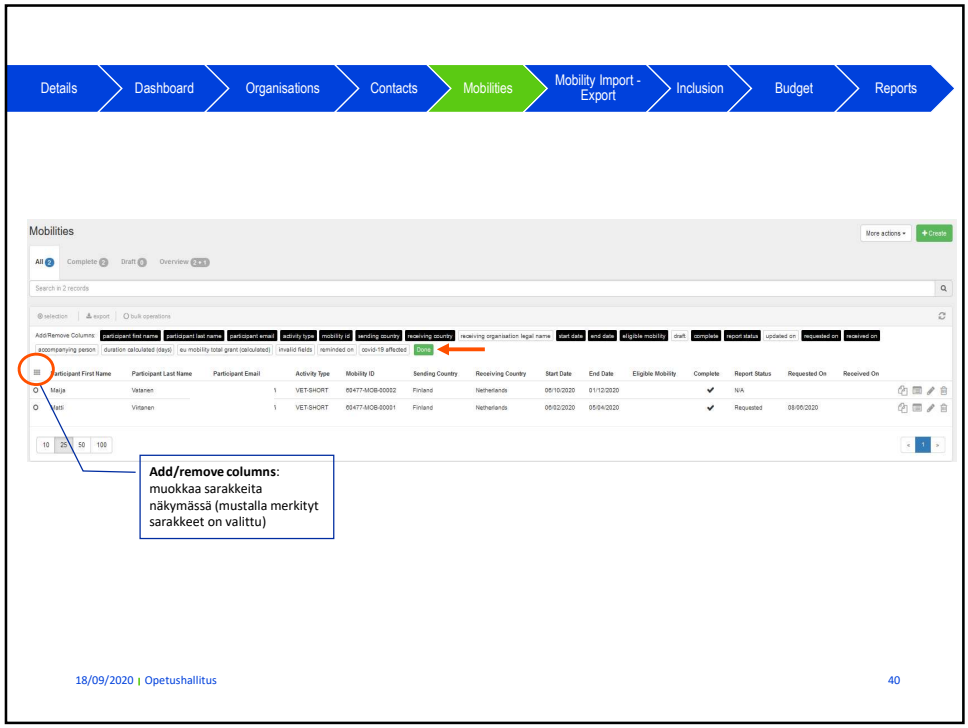
37


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Reports
Tulosta osallistuja-raporttien tiedot
Mobilities
More actions
Create
Export Participant Report(s)
Revalidate Mobilities
Participant First Name
Participant Last Name
Participant Email
Activity Type
Mobility ID
Sending Country
Receiving Country
Start Date
End Date
Eligible Mobility
Complete
Report Status
Requested On
Received On
Matti
Virtanen
Finland
Netherlands
06/02/2020
05/04/2020
Requested
08/06/2020
Copy
view
Edit
Delete
18/09/2020 I Opetushallitus
38

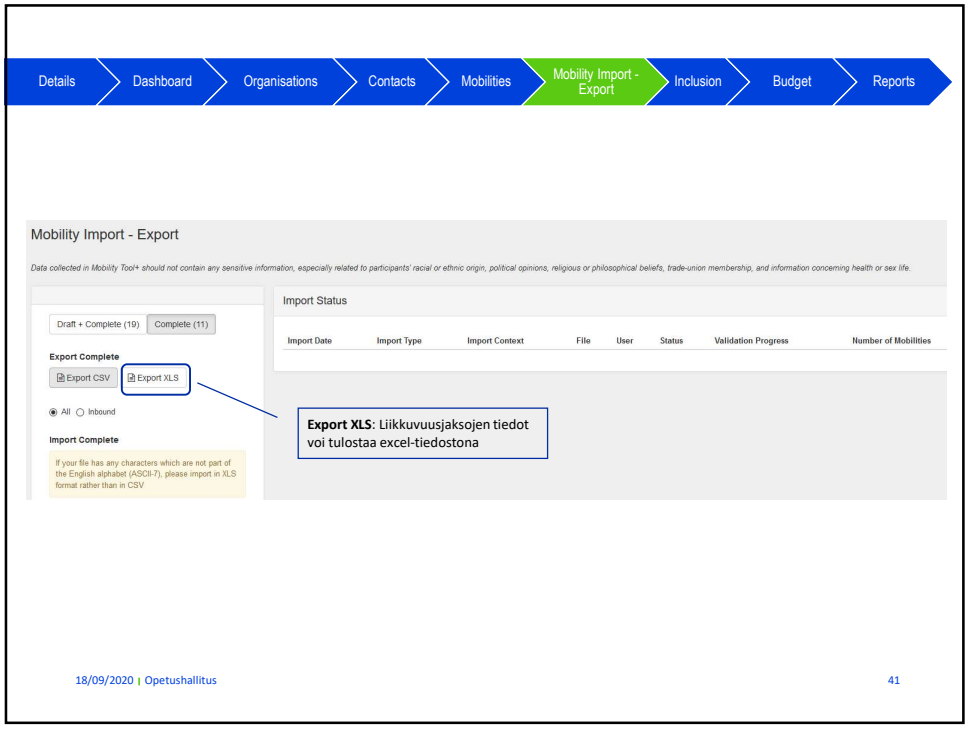
38


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Reports
Mobility
Participant
From / To
Duration
Budget
Mobility
2,103.00 €
Draft
MOBILITY
Activity Type
VET-SHORT : Short term mobility of VET learners
Mobility ID
60477-MOB-00002
Force Majeure ?
COVID-19 affected
PARTICIPANT
Participant Data
Participant Report
Certifications (1 max. 3)
Participant ID
Participant First Name
Participant Last Name
Participant Email
Date of Birth (dd/mm/yyyy)
Participant Gender
Female
Male
Undefined
Nationality
Field of Education
Level of Education
INVALID FIELDS
HISTORY INFORMATION
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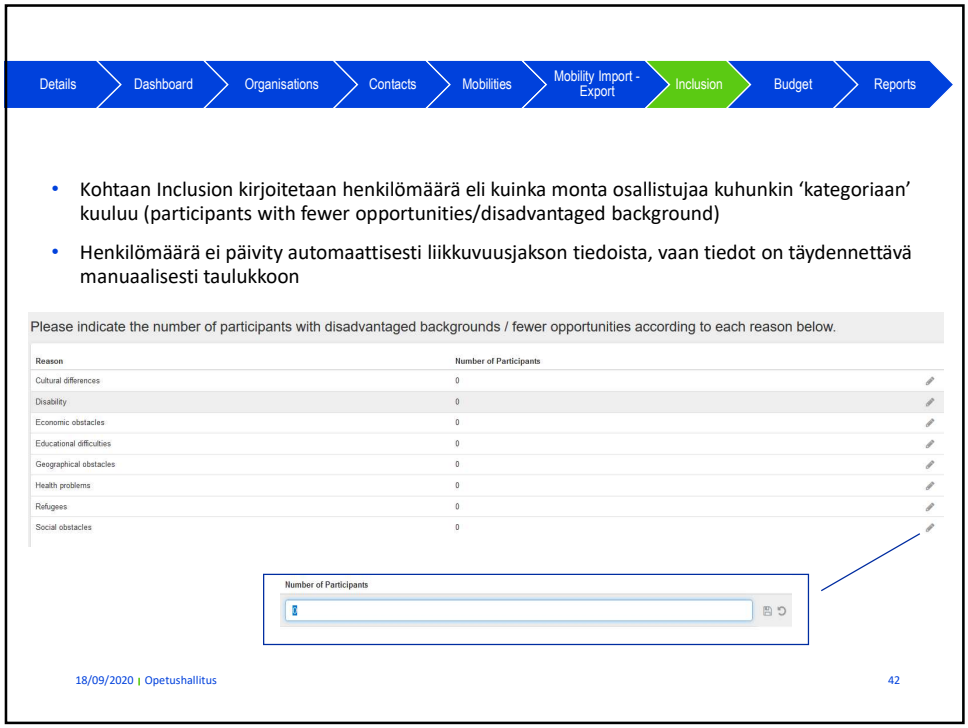
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Mobilities
More actions
Create
All
Complete
Draft
Overview
Search in 2 records
Add/Remove Columns:
Add/remove columns: muokkaa sarakkeita näkymässä (mustalla merkityt sarakkeet on valittu)
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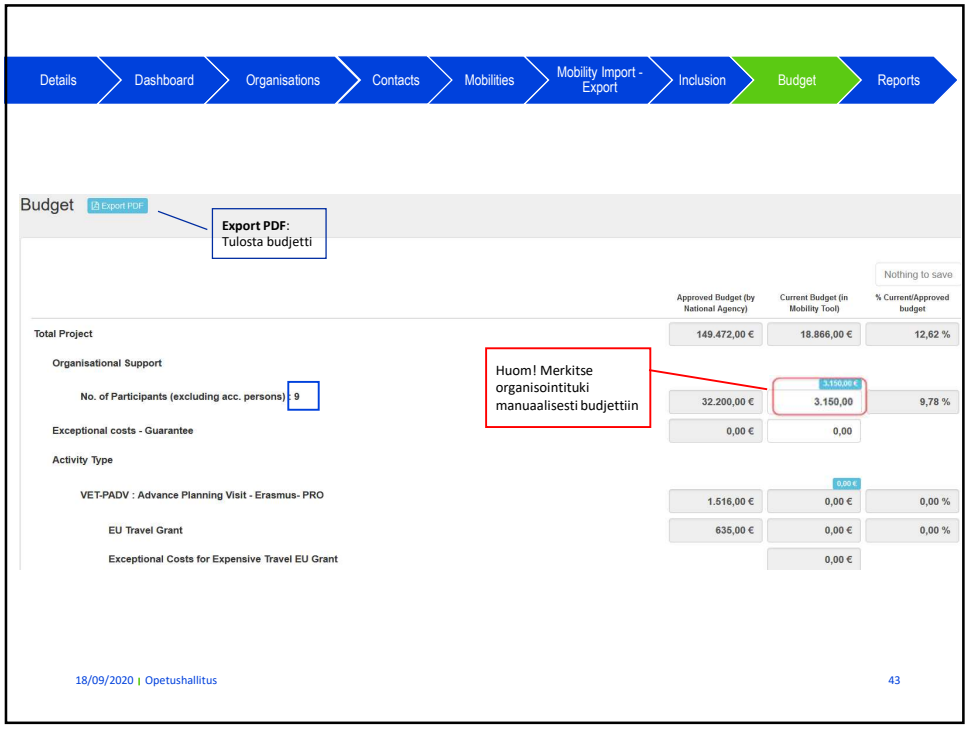
40


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Mobility Import - Export
Data collected in Mobility Tool+ should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex life.
Draft + Complete (19)
Complete (11)
Export Complete
Export CSV
Export XLS
All
Inbound
Import Complete
If your file has any characters which are not part of the English alphabet (ASCII-7), please import in XLS format rather than in CSV
Import Status
Import Date
Import Type
Import Context
File
User
Status
Validation Progress
Number of Mobilities
Export XLS: Liikkuvuusjaksojen tiedot voi tulostaa excel-tiedostona
18/09/2020 | Opetushallitus
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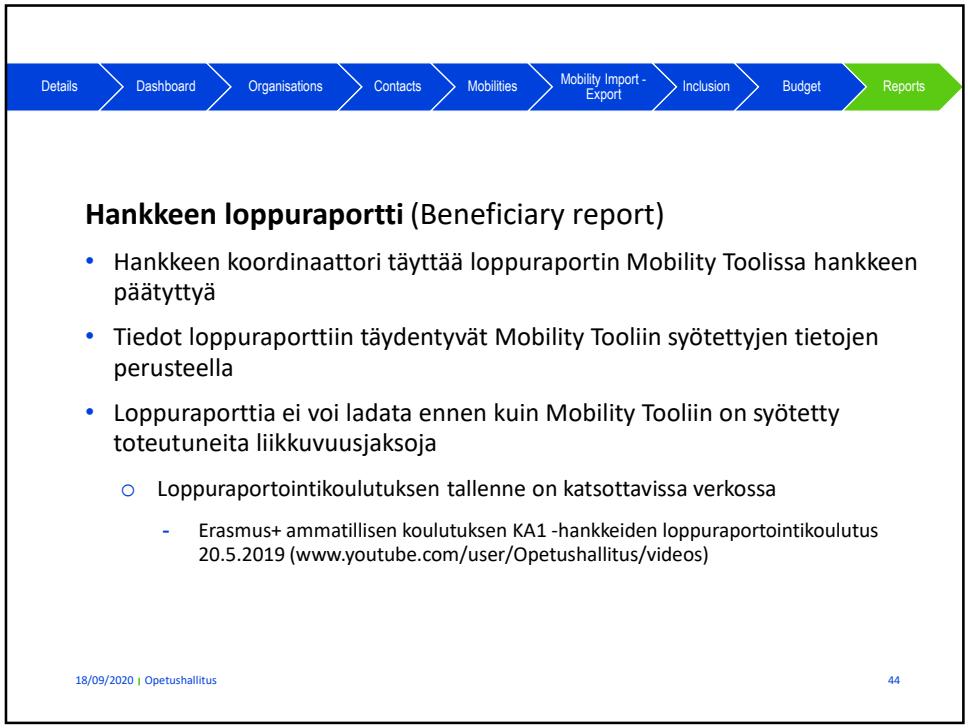
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• Kohtaan Inclusion kirjoitetaan henkilömäärä eli kuinka monta osallistujaa kuhunkin 'kategoriaan' kuuluu (participants with fewer opportunities/disadvantaged background)
• Henkilömäärä ei päivity automaattisesti liikkuvuusjakson tiedoista, vaan tiedot on täydennettävä manuaalisesti taulukkoon
Please indicate the number of participants with disadvantaged backgrounds / fewer opportunities according to each reason below.
Reason
Number of Participants
Cultural differences
Disability
Economic obstacles
Educational difficulties
Geographical obstacles
Health problems
Refugees
Social obstacles
Number of Participants
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Budget
Reports
Budget
Export PDF
Export PDF:
Tulosta budjetti
Nothing to save
Approved Budget (by National Agency)
Current Budget (in Mobility Tool)
% Current/Approved budget
Total Project
149.472,00 €
18.866,00 €
12,62 %
Organisational Support
No. of Participants (excluding acc. persons): 9
Huom! Merkitse organisointituki manuaalisesti budjettiin
32.200,00 €
3.150,00
9,78 %
Exceptional costs - Guarantee
0,00 €
0,00
Activity Type
VET-PADV : Advance Planning Visit - Erasmus- PRO
1.516,00 €
0,00 €
0,00 %
EU Travel Grant
635,00 €
0,00 €
0,00 %
Exceptional Costs for Expensive Travel EU Grant
0,00 €
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Hankkeen loppuraportti (Beneficiary report)
• Hankkeen koordinaattori täyttää loppuraportin Mobility Toolissa hankkeen päätyttyä
• Tiedot loppuraporttiin täydentyvät Mobility Tooliin syötettyjen tietojen perusteella
• Loppuraporttia ei voi ladata ennen kuin Mobility Tooliin on syötetty toteutuneita liikkuvuusjaksoja
○ Loppuraportointikoulutuksen tallenne on katsottavissa verkossa
- Erasmus+ ammatillisen koulutuksen KA1 -hankkeiden loppuraportointikoulutus 20.5.2019 (www.youtube.com/user/Opetushallitus/videos)
18/09/2020 | Opetushallitus
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Tuula Oikarainen
Vastaava asiantuntija
Ammatillisen koulutuksen kansainvälistymispalvelut

16.9.2020

Kiitos!

